



DRAFT INVOICE

Mr Example
Attention: Mr Example
Trial Street
Demo Town
EG1 1EG

Invoice Date

Invoice Number
INV-6332

VAT Number
164 2284 15

Ascentis Accountants LLP
Attention: John Oddy
13a South Hawksworth
Street
Ilkley
West Yorkshire
LS29 9DX
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Accountancy, taxation and company secretarial compliance services to be provided in accordance with our agreed terms of engagement.	1.00	79.16	20%	79.16
Bookkeeping Services	1.00	25.00	20%	25.00
Xero Licence	1.00	9.00	20%	9.00
Payroll Bureau Services	1.00	20.83	20%	20.83
			Subtotal	133.99
			TOTAL VAT 20%	26.80
			TOTAL GBP	160.79

Due Date:

In accordance with our agreed terms this invoice is payable by direct debit, with payment being due 15 days after the above invoice date.

Bank details:

Barclays
Account number: 13655431
Sort code: 20-11-81