



# DRAFT INVOICE

Mr Example  
Attention: Mr Example  
Trial Street  
Demo Town  
EG1 1EG

**Invoice Date**

**Invoice Number**  
INV-6332

**VAT Number**  
164 2284 15

Ascentis Accountants LLP  
Attention: John Oddy  
13a South Hawksworth  
Street  
Ilkley  
West Yorkshire  
LS29 9DX  
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
Accountancy, taxation and company secretarial compliance services to be provided in accordance with our agreed terms of engagement.	1.00	120.83	20%	120.83
Bookkeeping Services	8.00	25.00	20%	200.00
Payroll Bureau Services	1.00	40.00	20%	40.00
			Subtotal	360.83
			TOTAL VAT 20%	72.17
			<b>TOTAL GBP</b>	<b>433.00</b>

## Due Date:

In accordance with our agreed terms this invoice is payable by direct debit, with payment being due 15 days after the above invoice date.

## Bank details:

Barclays  
Account number: 13655431  
Sort code: 20-11-81